

# EMILY THORNTON

hire@emilythornton.com | (918)-978-0509 | Edmond, OK

## Summary

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I have a background in journalism and multi-media. I studied communication design for 4 years. I am interested in visual story-telling, branding, marketing, and graphic design.

## Skills

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- Digital & Traditional Art
- InDesign, Illustrator, Photoshop, Premiere Pro
- Photography and Videography
- Copy Writing & Editing
- Self-Motivated
- Positive
- Reliable
- Organized
- Fast-paced & Focused

## Experience

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Hialeway Pizza  
**Hostess and Support**  
May/2015 - Aug/2015

- Demonstrated genuine hospitality while greeting and establishing rapport with guests.
- Answered telephone calls and responded to inquiries.
- Assigned patrons to tables suitable for their needs and according to rotation.

Oklahoma Christian University  
**Associate News and Features Editor, The Talon**  
Aug/2015 - Dec/2015

- Performed research and checked all facts to maintain a high standard of journalistic integrity.
- Edited all writers' stories according to prescribed editorial style and format standards.
- Shot video and still photos to accompany news stories.
- Arranged and conducted interviews with individuals knowledgeable about each story's subject matter.

Baskin-Robbins  
**Ice cream Scooper**  
May/2016 - Aug/2016

- Consistently provided professional, friendly and engaging service.
- Upheld proper health standards.
- Organized, re-stocked, kept the store clean and customer-ready.
- Handled health-inspector checks, cake orders, and financial transactions.

Reasor's Foods  
**Cashier and Customer Service Clerk**  
05/2017 - 04/2018

- Fostered a positive work environment by consistently treating all employees and customers with respect and consideration.
- Operated a cash register for cash, check and credit card transactions.
- Kept work areas clean, neat and organized for maximum productivity.
- Responded to customer requests and directed to merchandise.

Oklahoma Christian University  
**Marketing Intern**  
Jan/2018 - Apr/2018

- Developed print materials such as brochures, banners, window clings, stationary, and posters.
- Designed t-shirts and promotional products
- Worked on the story board for Vision Magazine.
- Photographed events.
- Attended meetings, kept track of a schedule and met deadlines.
- Communicated with clients regularly to reach the best results of a project.
- Worked in a team environment, asked questions, received feedback, and overall remained engaged.

## Education

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Bixby High School | Bixby, OK  
**High School Diploma**  
2015

- Editor-in-Chief of Spartan Post [2014-2015]

Oklahoma Christian University | Edmond, OK  
**BFA Communication Design**  
2019

- Dean's List, [2016-2019]

## Website & Social

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- emilythornton.com
- [instagram.com/create.em](https://www.instagram.com/create.em)